

## General Privacy Statement Eindhoven University of Technology

### 1. Introduction

This is the general privacy statement of the Eindhoven University of Technology (TU/e). If you do not fall under one of the target groups alumni, applicants, employees or students (see the specific privacy statements on this internetpage) and TU/e does process personal data about you, the general TU/e privacy statement will apply to you.

TU/e is a research university specializing in engineering sciences and technology.

In this privacy statement, we explain, among other things, why we collect and use personal data, what data that is, and what rights you have when we process your personal data.

Every effort has been made to present all information in a clear and readable manner. If there are any questions about the use of personal data by TU/e after reading this privacy statement, it is possible to contact TU/e via the contact details at the bottom of the privacy statement.

This privacy statement is applicable as of March 15<sup>th</sup>, 2022. The latest changes to this privacy statement were made on March 15<sup>th</sup>, 2022.

### 2. Who is responsible for your personal data?

The Board of TU/e is controller in the sense of the General Data Protection Regulation (GDPR) of the processings mentioned in this privacy statement. This means that the Board of TU/e (hereafter: “TU/e”, “we”, or “us”) bears responsibility for a careful and adequate processing of your personal data.

### 3. What data do we collect and use?

If we collect and use your personal data, in most cases you have provided this data to us yourself. In exceptional cases it may also be the case that we have your personal data that you have not provided to us yourself, for example personal data that we collect via camera images in order to protect our building and property.

### 4. For what purposes do we process your personal data?

We process personal data for the purpose of our services, in the context of education and research and our operational management. We also have to comply with legal obligations for which we process personal data. We only process personal data if there is a necessity to do so.

## 5. Legal basis for processing

TU/e may only use personal data for a reason stated in the privacy legislation. Such a reason is called a basis. The possible grounds are listed in Article 6 of the General Data Protection Regulation (AVG). These grounds are: consent, performance of a contract, compliance with a legal obligation, protection of the vital interests of the data subject, the fulfillment of a task of general interest and legitimate interest. Depending on the processing, one (or more) of the above bases applies.

### Consent

Do we process your personal data on the basis of your consent? Then you can withdraw your consent at any time. From that moment on, we will no longer process your personal data. Unless there is (also) another basis for processing your data. Withdrawing consent does not have retroactive effect.

## 6. Do we share your data with third parties?

In some cases we share your data with third parties, for example if this is necessary to comply with a legal obligation.

## 7. Will my data be processed outside the European Economic Area ('EEA')?

TU/e endeavors to process your data only within the European Economic Area ("EEA") by storing your data on a server in the EEA wherever possible. Sometimes this is not possible, for example when we transfer data to a university outside the EEA for which you have given permission. If we engage processors, we require them to store personal data on servers in the EEA. When this is not possible, we take the necessary measures to provide an adequate level of protection for your personal data.

## 8. How long will your personal data be kept?

TU/e stores your personal data in accordance with the GDPR. Data will not be retained for longer than is necessary to achieve the purposes for which the data was collected. Some data we are required by law to retain for a certain period of time.

## 9. How is your personal data secured?

We have ensured the confidentiality and security of your personal data with appropriate physical, technical and organizational measures. This prevents the loss or unlawful processing of your personal data. Furthermore, your personal data can only be viewed by employees who, based on their position, are authorized to do so.

## 10. How can you exercise your privacy rights?

You have the right of access to a listing of your personal data, and under certain conditions, rectification and/or erasure of your personal data. Furthermore, in certain cases you also have the right of restriction of the processing of your personal data, the right to object to processing and the right to data portability.

To exercise your right of access, rectification, erasure, restriction, objection or data portability, contact us via the contact data at the foot of this privacy statement. Note however that we may ask for additional information to verify your identity when exercising these rights.

If you have given consent to process your personal data for a certain purpose, you may always withdraw this consent. Note however that withdrawal of your consent is not retroactive. You can contact us about this via [privacy@tue.nl](mailto:privacy@tue.nl).

**11. Contact details*****In case of questions and/or exercise of privacy rights***

If you have any questions about how we process your personal data, or if you wish to exercise your privacy rights, please contact the TU/e privacy team at [privacy@tue.nl](mailto:privacy@tue.nl). We will be happy to help you.

***In case of complaints***

You can submit a complaint about our data processing to the Data Protection Officer (FG) at [dataprotectionofficer@tue.nl](mailto:dataprotectionofficer@tue.nl). The Data Protection Officer is the link between the TU/e and the Personal Data Authority. The Dutch Data Protection Authority is the supervisory authority in the Netherlands. The Data Protection Officer acts independently of the university and can consult and/or obtain advice from the Dutch Data Protection Authority.

If you do not agree with the complaint handling by the FG, you can file a complaint directly with the Dutch Data Protection Authority. The Dutch Data Protection Authority will handle the complaint or request and make a decision on it.