

## Privacy statement selection tests with online proctoring via Proctorio

How do we safeguard your personal data and privacy when you take a selection test with online proctoring via Proctorio?

As TU/e we ensure that your personal data is processed in accordance with applicable privacy legislation, including the General Data Protection Regulation (GDPR). Proctorio (the company that provides the tool that the TU/e uses for online monitoring) is bound by a data processing agreement with the TU/e.

If you take a selection test with online proctoring via Proctorio, we collect the following personal data during the exam:

- a. name
- b. email address
- c. image of your ID (please make sure to cover your social security/ citizen service number)
- d. picture of you, taken through the webcam of your computer/laptop
- e. video and audio recordings of you and your room, made via the webcam of your computer/laptop
- f. on-screen activities while making the exam
- g. keystrokes and mouse movements while making the exam
- h. head and eye movements
- i. the IP address of the computer network to which your computer/laptop is connected
- j. the web pages you visit during the test take
- k. your answers to the test questions

Personal data will only be used for **authentication**, **fraud control** and **time frame control** (to check whether you have completed the exam within the applicable time frame).

Is all suspicious behavior considered as fraud?

If different behaviour is observed than expected, this may lead to further investigation by the examination board. What is normal depends on the situation. When book sources can be used during the test, you can expect your eyes to vary regularly between screen and book. And with all selection tests it is normal if you stare out of the window for a moment to think. If you just take your selection test as you take an exam normally, you really don't have to worry. The system (Proctorio) does not determine whether something is fraud or not. That is always determined by an employee of the TU/e, who watches the recordings of the selection test.

Who can view your personal data?

Only employees of the TU/e who are appointed as reviewer. In case fraud is suspected, other employees will also have access to the data (in any case the Selection Committee) in order to reach a conclusion about the possible fraud.

### How is your data secured?

The personal data collected within the framework of online monitoring is stored on a secure server of the company Proctorio. They use double-encryption to scramble personal data during transfer and in storage with end-to-end protection of every piece of information that leaves your computer during a selection test.

### Your personal data will only be stored for as long as this is necessary

- a. If no identity fraud or exam fraud is suspected, all data of the test will be deleted latest 30 calendar days after administering the test in the Proctorio system.
- b. If there is suspicion of identity fraud or exam fraud, the data of the test will be retained for the period necessary to reach a decision on the legitimacy of the result of an examination (including the period in which legal proceedings take place).

### Who can I contact if I have questions about the processing of my personal data?

**selection@tue.nl**

### How can I exercise my privacy rights?

On the basis of the GDPR, you have the right - subject to certain conditions - to access the personal data that we process, to correct your personal data if it contains factual inaccuracies, to have your personal data deleted, to limit the processing of your personal data, and to object to the processing of your personal data. If you wish to exercise any of these privacy rights, you can contact the privacy team via **privacy@tue.nl**.